



Daystar Multi-Purpose Co-operative Society Ltd.

REGISTERED OFFICE:

Daystar University – Athiriver campus, p.o. Box 44400-00100 Nairobi
Mob: Airtel-0731-629-716 Safaricom: 0799-174-239 Ext 673 or 0709-972-673
Email: daystarmultipurpose@daystar.ac.ke, website: www.daystarsacco.co.ke

AUTHORITY TO VARY DEDUCTIONS

THE CHIEF ACCOUNTANT,

RE: AUTHORITY TO VARY SHARES AND OR LOAN/ADVANCE REPAYMENTS

NAME _____
SURNAME MIDDLE NAME OTHERS

PAYROLL NO. _____ CAMPUS _____ DEPARTMENT _____

I request you to increase/decrease my monthly shares contribution/loan/advance repayment to read as follows.

Monthly share contribution of ksh _____ to ksh _____

Monthly loan contribution of ksh _____ to ksh _____

Monthly advance contribution of ksh _____ to ksh _____

Total deductions ksh _____ p.m. from _____ until further notice.

N/B:

- ❖ For the variations to be effected in the same month, this variation form must reach the society office before 5th of the current month.
- ❖ The loan repayment period filled in the loan application & agreement form is binding hence loan repayment per month cannot be altered below this figure.
- ❖ Alteration of monthly share is subject to the minimum share contribution.

Member's signature _____ **date** _____

Treasurer Signature _____ **date** _____

Society stamp